

**MINE HILL TOWNSHIP BOARD OF EDUCATION  
MINUTES  
REGULAR MEETING  
September 8, 2014**

**1. Call to Order**

**2. Statement of Compliance**

In compliance with the Open Public meetings Act, Public Law 1975, Chapter 231, adequate notice of the date, time and location for this meeting has been properly advertised in the Daily Record on January 25, 2014 and copies of the agenda have been posted on the district web site and locations designated by the Board, and mailed to the Clerk of the Township of Mine Hill.

**3. Flag Salute**

**4. Roll Call**

<b>Jill Del Rio</b>	<b>Absent</b>	<b>Bridget Mauro</b>	<b>Yes</b>
<b>Joseph Heredia</b>	<b>Yes</b>	<b>Gary Tillett</b>	<b>Yes</b>
<b>Patricia Hernandez</b>	<b>Yes</b>	<b>Mary Jo Walilko</b>	<b>Yes</b>
<b>Denise Jiménez-Arias</b>	<b>Yes</b>		

**5. Executive Session**

On the motion of Mary Jo Walilko seconded by Denise Jimenez-Arias at 6:39 PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it...

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) ***pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege***
- 8) ***specific prospective or current employees unless all who could be adversely affected request an open session***
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***Note: This closed session will include items in categories 7&8. It may be adjourned while business is conducted in public then reconvened after public business has been completed.***

## 6. Return to Regular Session

On the motion of Mary Jo Walilko seconded by Denise Jimenez-Arias at 7:00 PM, the Board returns to the regular session meeting.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko

## 7. Approval of Minutes

- a. RESOLVED, the Board of Education approves the **closed session minutes** of the meeting held on **August 25, 2014**.
- b. RESOLVED, the Board of Education approves the **regular meeting minutes** of the meeting held on **August 25, 2014**.

Motion by Mary Jo Walilko to hold off on voting on the minutes until after Executive session and Seconded Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
7.a&b	Absent	Yes	Yes	Yes	Yes	Yes	Yes

## 8. Correspondence

## 9. Interim Superintendent's Report

- The opening of school went very well. On September 12, 2014 the school will celebrate the summer reading project "**One Book – One School**" **Charlotte's Web**. It will include a display of activities and projects done over the summer by each class which included parents and teachers. Mrs. Ramacciotti received a matching grant from the Bill and Linda Gates Foundation for a classroom camera on the online "Donor's Choose".
- In school **Academic Support** is in place. It is a class where students get to explore their own interest and come up with activities on their own that they would like to research, explore and execute. Students are involved in every aspect of planning, research and exploration in producing a final project that they will present at the end of the semester. Teachers are present as guidance and support as the students create and drive their own educational process.

## 10. Presentation / Reports

## 11. Business Administrator's Report

- Ms. Simmons led a PowerPoint presentation of the numerous summer projects that was executed and completed over the summer. She also handed out prior year's Comprehensive Maintenance Plans and M-1's that related to the summer projects completed. The presentation is available in the Business Office for review.

## 12. Public Discussion

- Mr. Coranato asked why was there a boiler not working for over a year and who was responsible for maintenance and repairs. Ms. Walilko noted that she was not aware of that but that Ms. Simmons would be responsible for repairs and maintenance at this time.
- Ms. Weiss asked if the school could offer gluten-free options for lunch. Ms. Simmons noted that she would look into it.
- Mr. Coranato asked Dr. Calabro who was responsible for coordinating and executing the maintenance and repair projects that took place over the summer. Dr. Calabro noted that Ms. Simmons was responsible.

## 13. FINANCE *Gary Tillett, Bridget Mauro, Mary Jo Walilko*

- RESOLVED that the Board of Education accepts the recommendation of the Business Administrator and approves the **payment of bills from the General Operating Account**, in the amount of \$ 6,173.50.
- WHEREAS, the Interdistrict Public School Choice program has been implemented and students from Mine Hill Township can apply to participate in the Interdistrict Public School Choice Program in another districts;

WHEREAS, there are currently existing bus routes that Mine Hill Students can participate in based on the current bus stops that the Roxbury Township Public Schools have;  
 WHEREAS, parents that are eligible to receive Aid in Lieu of transportation cost for their children attending schools in district outside of Mine Hill;

BE IT RESOLVED, that parents of children attending the Roxbury Township Schools can waive their Aid in Lieu payment in order to **participate in an existing bus route going to the Roxbury Township Schools** and that the Mine Hill School District will **pay the allocated Aid in Lieu** to the Roxbury Township Schools for the parents that will be participating in this bus route.

- WHEREAS, the board has approved the maintenance project to implement **LED lighting** throughout the Canfield Avenue Schools;

WHEREAS, the Project qualifies for the **New Jersey Clean Energy Program Rebates**;

BE IT RESOLVED, that by the recommendation of the Interim Superintendent and the Business Administrator, that the Board accepts the submission and approval for the **rebate awarded for \$4,430** for the school year 2014-2015.

Motion Mary Jo Walilko; Seconded Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes

**14. INSTRUCTION / CURRICULMM**

*Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **Travel, Conferences and Workshops** listed below.

Date(s)	Employee	Conference/Workshop Location	Registration	Travel	Estimate Total Expense
9-5-14	Lori Bullock	NJ Smart Training Parsippany, NJ	-0-	\$8.99	\$8.99

Motion Mary Jo Walilko; Seconded Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes

**15. OPERATIONS**

*Jill Del Rio, Denise Jiménez-Arias, Mary Jo Walilko*

None

**16. PERSONNEL**

*Bridget Mauro, Gary Tillett, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the following **2014-2015 school year Extra Curricular Advisors** for stipend positions as follows:

Position	Name	Hours	Compensation
After School supervision	Lansing Holman	1.50 hours per week	\$24.62 per hour
After School supervision	Danielle Wilson	1.50 hours per week	\$24.62 per hour
Sixth Grade Advisor	Mark Richardson		\$1,043.00
Student Council Advisor	Janice Bochicchio		\$350.00
Substitute Caller	Angela Sabatino		\$2,000.00

- b. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves a **correction to the annual salary for the 2014-2015 school year** for additional credits for teacher Susan Day as follows:

MA – Step 10; Base Salary = \$58,115.00 plus \$1,237.80 for 18 credits, for a total salary of \$59,352.80.

- c. RESOLVED that the Board of Education accepts the recommendation of the Interim Superintendent and approves a **correction to the hourly rate for the 10 month non-certificated instruction aides listed below for the 2014-2015 school year.**

STAFF MEMBER	POSITION	CORRECTED HOURLY RATE	HOURS PER DAY	ANNUAL SALARY
LEARY, CHARLENE	AIDE	\$15.48	5.8	\$16,430.47
MANGER, CAROL	AIDE	\$22.08	5.8	\$23,435.71
REHLING, LOIS	AIDE	\$22.08	6.18	\$24,971.16

- d. RESOLVED that the Board of Education approves the recommendation of the Interim Superintendent and accepts the appointment of **Martin Rosenberg, Substitute Teacher** for the 2014-2015 school year.

Motion Mary Jo Walilko; Seconded Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillet	Mary Jo Walilko
6-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes

**17. POLICY / COMMUNITY & PUBLIC RELATIONS** *Joseph Heredia, Patricia Hernandez, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education approves the following **Policies** for **First Reading**:

<u>Policy #</u>	<u>Policy Title</u>
2412	Home Instruction Due to Health Condition
2417	Student Intervention and Referral Services
2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
3283	Electronic Communications Between Teaching Staff Members and Students
4283	Electronic Communications Between Support Staff Members and Students
5200	Attendance
5610	Suspensions
5611	Removal of Students for Firearms Offenses
5612	Assaults on District Board of Education Members or Employee
5613	Assaults on District Board of Education Members or Employees
5620	Expulsion
8462	Reporting Potentially Missing or Abused Children

- b. RESOLVED, that the Board of Education adopts the following **Regulations**:

<u>Reg. #</u>	<u>Regulation Title</u>
2412	Home Instruction Due to Health Condition
2417	Student Intervention and Referral Services
2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
5200	Attendance
5610	Suspensions
5611	Removal of Students for Firearms Offenses

- 5612 Assaults on District Board of Education Members or Employees
- 5613 Assaults on District Board of Education Members or Employees
- 8462 Reporting Potentially Missing or Abused Children

Motion Mary Jo Walilko; Seconded Patricia Hernandez

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes

**18. BUILDINGS AND GROUNDS** *Bridget Mauro, Gary Tillett, Mary Jo Walilko*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Interim Superintendent and approves the **Use of Facilities** as follows:

Organization	Purpose	Room Needed	Dates
Girl Scouts	Halloween dance	Gym	10/24/14
Girls Scouts	World Thinking Day	Gym	2/20/15
Boy Scouts	Scout Meetings	Gym	9/18/14 to 5/30/15
Mine Hill Recreation	Basketball practices & games	Gym	11/1/14 to 3/21/15

Motion Mary Jo Walilko; Seconded Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillett	Mary Jo Walilko
6-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes

**19. Dover Report** *Joseph Heredia*

- None

**20. MHEF Report** *Denise Jiménez-Arias, Bridget Mauro*

- None

**21. Old Business**

- None

**22. New Business**

Mr. Heredia asked if the Mayor forwarded the information on new street lamps for the school. Ms. Walilko noted that he didn't. Mr. Heredia also noted the Mayor's concern with vendors and safety. Dr. Calabro mentioned that we have safety under control.

**23. Public Discussion**

Mr. Coranato asked if the security at the Dover High School has improved and Mr. Heredia noted that a new camera was being added. Mr. Coranato also mentioned that there was some confusion around the acceptance of Mine Hill Student to Morris Hills this summer.

**24. Executive Session**

On the motion by Mary Jo Walilko seconded by Denise Jimenez-Arias at 8:40 PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

*Note: This closed session will include items in categories 7& 8. It may be adjourned while business is conducted in public then reconvened after public business has been completed.*

**25. Return to Public Session**

On the motion by Mary Jo Walilko seconded by Bridget Mauro at 9:21 PM, the Board returns to the regular session meeting.

Motion by Mary Jo Walilko to table the approval of the minutes; Seconded Bridget Mauro

Motion Mary Jo Walilko Seconded Bridget Mauro

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillet	Mary Jo Walilko
6-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes

**26. Adjournment**

On the motion by Mary Jo Walilko seconded by Denise Jimenez-Arias, the Board adjourns the meeting at 9:22 PM.

Roll Call Vote	Jill Del Rio	Joseph Heredia	Patricia Hernandez	Denise Jiménez-Arias	Bridget Mauro	Gary Tillet	Mary Jo Walilko
6-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

**Melissa Simmons**  
**Board Secretary**